



Millersville Rural Fire Protection District  
155 County Road 482  
Millersville, MO 63766

Board of Directors Meeting  
December 18, 2023

Date: December 18, 2023

Time: 6:30 P.M.

Call to order: President Bob Hull

Prayer: Pastor Jason Grubbs

Board Members Present: Robert Hull, Jason Grubbs, Robert Hull, Jennifer Vandeven, Annie Criddle

Chief: Fire Chief Ray Warner

Deputy Chief: Michael Bell, Bryan Burson (neither present)

Auxiliary: Megan Hurst, President (not present)

The meeting was called to order at 6:30 P.M. by Robert Hull. Jason Grubbs led us in prayer.

**MINUTES OF PREVIOUS Board Meetings:**

Review of Nov. 20, 2023 regular minutes:

- Jason made a motion to approve minutes, Jennifer Vandeven seconded. All in favor and motion passes. with changes as noted below:
  - Correction: Jennifer led us in a prayer. (The word “prayer” was not spelled correctly.)
  - Correction regarding the Training Site: “It came to Tim’s attention that the water dept. should buy wrenches for the fire trucks.”

**TREASURER’S REPORT:** Account balances as noted per Jennifer’s report:

Operations Account: \$112,056.51\*

Operations Debit: \$444.33

Auxiliary Account: \$12,611.81

Debt Service Funds: \$72,533.03

Money Market: \$81,142.00

Building Funds: \$6.07 (interest)

\*Significant amounts reflected in balance are as follows:

- 2023 tax deposit \$95,730.99
- transfer \$25,439.83 to building funds
- transfer to \$1,000 to debit card (to pay for Christmas party meal)

Jennifer noted the following:

- Overlooked additional insurance payment. Spoke w/ Todd Obergoener and worked out the issue.

Please note the following with regards to updated banking information:

- Current Board members are:
  - Jennifer Vandeven
  - Robert Hull Jr.
  - Jason Grubbs
  - Angela Criddle
- Here are the updates that are needed:
  - Operations (10527937) - should have Jennifer, Robert, Angela, & Jason
  - Money Market (10527400) - should have Jennifer, Robert, Angela, & Jason
  - Debit Card (10624635) - should have Jennifer, Robert, Angela, & Ray Warner (Fire Chief) - Cards issued for this account to Jennifer & Ray
  - Auxiliary (10885579) - should have Jennifer & Ray - cards issued for this account to Jennifer & Ray
  - Debt Service/Building funds (10917357) - should have Jennifer, Robert, Angela, & Jason

Jennifer reported and distributed the November 2023 P&L:

- Noted the items in blue are the checks presented at tonight's meeting.
- Treasurer's report was accepted.

**GUEST SPEAKERS:** None.

**AUXILIARY REPORT:** Chief Warner reported on behalf of the Aux. Pancake breakfast was successful and profited over \$500. Megan Hurst has stepped down as Auxiliary President. Chief Warner attended the October 2023 Auxiliary meeting and reported that Megan officially stepped down at that time. The Board will select next President by way of Letter of Intent (LOI). Only one LOI was received and was from Crystal Friedrich. Crystal will attend the Board meetings and will speak on behalf of the Auxiliary. She will appoint Vice President, Treasurer, Secretary. Annie made a motion to approve Crystal as President of Auxiliary. Jason seconded. All in favor. Motion passes.

**FIRE CHIEF REPORT:** Chief Warner reported on the following:

- Attendance tracking - Chief Warner reported 31 calls for November 2023.
  - Bob brought forth concerns about the zero calls for several of the firefighters. Chief Warner plans to have a meeting with the department for protocols and expectations. An overhead expense per firefighters is \$13K (new green radios) plus \$9K (for black radios). Had conversation in January with Dept. and met again in July regarding attendance/call response. He intends to hold another discussion regarding the zero calls and repeat offenders and will issue this directive in a meeting.
- Website – has a few updates ([www.mrfpd.org](http://www.mrfpd.org)).
- Applicant – Chris Powles and Auxiliary applicant Ella Leible. Both applicants have been approved by the Board.
- Property – Tim stopped in to discuss property with Chief Warner.
  - \$10k/acre per Tim
  - Michael Putz contacted Ray regarding selling ground (3 acres). Michael is interested in the property if the water dept is not interested.

- No word on who will purchase wrenches. Chief Warner hasn't had a conversation w/ Sen. Barry Hovis yet.
  - Discussion of installing a dry hydrant (approx.. \$30K) at new subdivision on Hwy 34.
- Grants:
  - Regional Hose grant (90%/10%) – should be in any day. (need to pay for this)
  - ARPA (extrication tools) – awarded fire side has been opened and still working on process of requesting funds. Working through the process and requesting funds on Monday.
  - ARPA (EMS side) – has been officially been awarded. Need to sign and send back a document by Dec. 21, 2023. Looking for a vehicle to fulfill the Dept's needs.
- Department Vehicles:
  - Extrication equipment arrived and in the process of finalizing placement.
  - 3531 (Station 3) looking for a new tanker, most likely a used one. (\$495K for standard model tanker) Chief looking on Purple Wave, but not have one to meet Dept's specifications.
  - Looking for a rescue/medical vehicle. Would like a small rescue truck w/ extrication, ropes, medical supplies, etc. Similar to a service truck for rescue or service calls.
- Training – have been training at the house that is planning to be burned. Haven't been to the burn house as much due to ongoing training classes. Chief is maintaining contact with the owner.
  - Several training classes from Spartan Training (Mike Ramsey). This is a regional training grant. Mike has classes that are included in the grant. Two classes are \$2500 ea.
  - Medical training class is going well and is held on Thursday nights.

**CLOSED SESSION:** no closed session.

**SOS UPDATES:** No updates.

**OLD BUSINESS:** Public Notice of Election has been posted at the Pitstop, USPS, Dollar General (all within the MRFPD District) per Chief Warner. We have until Dec. 26, 2023 for candidacy filing and filing with the County is Jan 23, 2024. Annie follow up with Joshua Wiseman, County before Jan 23 2024 to confirm required documentation.

Bob indicated the develop By-laws next year. Chief Warner will have his end of year in Jan 2024 mtg.

**NEW BUSINESS:**

**NEXT MEETING:** January 15, 2024, 6:30 P.M.

**ADJOURNMENT:** Jason made motion to adjourn and Jennifer seconded. Meeting adjourned at 7:34 PM. All in favor. Motion passes.

Minutes approved \_\_\_\_\_

Respectfully submitted,

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Bob Hull, Board President