



Millersville Rural Fire Protection District
155 County Road 482
Millersville, MO 63766

Board of Directors Meeting
January 22, 2024

Date: January 22, 2024

Time: 6:30 P.M.

Call to order: President Bob Hull

Prayer: Pastor Jason Grubbs

Board Members Present: Robert Hull, Jason Grubbs, Robert Hull, Jennifer Vandeven, Annie Criddle
Chief: Fire Chief Ray Warner
Deputy Chief: Michael Bell, Bryan Burson (neither present)
Auxiliary: Crystal Friedrich, President

The meeting was called to order at 6:35 P.M. by Robert Hull. Jason Grubbs led us in prayer.

MINUTES OF PREVIOUS Board Meetings:

Review of Dec. 18, 2023 regular minutes:

- Jason made a motion to approve the minutes, Jennifer Vandeven seconded. All in favor and motion passes.

TREASURER'S REPORT: Account balances as noted per Jennifer's report:

Operations Account: \$180,650.52*(Includes 2023 remainder)

Operations Debit: \$1000.59

Auxiliary Account: \$13,761.81

Debt Service Funds: \$142,429.23**

Money Market: \$81,146.53

Note: 2023 has not been finalized, still have outstanding checks, should have at next meeting.

*Significant amounts reflected in balance are as follows:

- 2023 tax deposits total: \$294,936.21 (approx.. \$3000-4000 less than predicted)
- **Bond transfer total: \$69,794.06 (transferred over to debt service funds). Bond payment in March (approx.. \$75-76K)

Bank updates:

- Will submit signed minutes to the bank. Jason, Bob Annie will need to contact the bank to give their SSN. Jennifer will Email w/ contact information.

Grant updates:

- Nothing on hoses or ARPA. All extrication equipment has been resolved/taken care of. Cancelled check to Chief Warner.

Jennifer noted the following:

- Additional insurance (on top of Workman's comp) has lapsed in November 2023. Owe \$1600 through the end of 2023. If want to re-instate, Todd Obergöener (agent) can provide a new quote. Currently, the Department has accident insurance which includes:
 - Additional accident and dismemberment
 - Workman's comp will arrive in Spring – renew or table
 - Jennifer to contact Todd to inquire as to details and coverage of additional policy

Jennifer distributed the list of checks that she will be writing after the meeting.

Treasurer's report was accepted as presented.

GUEST SPEAKERS: None.

AUXILIARY REPORT: Crystal shared potential planned events for the year (would like hold one event per month). She mentioned hosting events this summer such as: a golf tournament, BBQs in subdivision, family night for the firefighters at the station, etc. She also noted upcoming fundraisers such as: fundraiser for the super bowl, pancake breakfast held next month (Sunday, Feb. 3, 2024) and firefighter movie night in March. She plans to begin a quilt raffle to commence Feb. 3 through March's pancake breakfast. The quilt will be a personalized Millersville Fire Dept quilt. Crystal shared that the discussions held in the Auxiliary meetings include planning for the following month.

FIRE CHIEF REPORT: Chief Warner reported on the following:

- Attendance tracking - Chief Warner reported 38 calls for December 2023. 369 total calls in 2023 and overall medical calls increased throughout the year. Chief also distributed a municipality annual list. "No responder" did not respond to any calls in Dec. 2023.
 - Last month, three dept members left and four are on probation. Matthew is getting his probationary manuals completed and still completing driving classes.
- Winter Fire School will be held in February 2-4, 2024 in Columbia. Five will be attending.
- Member applications:
 - Auxiliary: Amy Turbeville. Chief reported that she was previously suspended from department. She is currently unable to legally drive and would potentially be a liability to the department. Her application for the auxiliary was denied.
 - Dept: Justin Dow. His application has been approved.
 - Dept: Tyler Mathey (age 18), has been a junior on the department. His application has been approved.
- Annual Firefighter meeting went well. All captain meeting and firefighter meeting both went well.
- Grants:
 - Communication grant has been applied for a 50/50 grant. Grant received.

- Regional grant for hose. Hose (cloth hose) is scheduled to ship Feb. 16 from the factory. Rubber hose arrive Oct/Nov. (3600 ft of hose - test in 300 ft segments)
- ARPA - awarded fire side. Bob signed for EMS side. Chief report that approval may arrive within one month or so. The Department will need to send a check to reimburse for extrication equipment. This amount will be approximately \$20,000.
- AFG Grant might have opened yesterday. Chief will talk to Mike Ramsey to identify needs. Last year, had to go to a microgrant.
- Department vehicles:
 - Can-Am trailer – sent to Custom Cuts to install lights. It was determined that the light bar is not visible and will install on the back of the toolboxes. Chief also reported that he realized later it was installed backwards.
 - Need to purchase another tank for Can-Am as it's leaking.
 - Looking for a tanker, most likely used one:
 - Searching for best value for our budget.
 - Looking for a rescue/medical vehicle:
 - Searching for a light rescue truck/ utility truck. Chief believes that it will be a better response for the community. It will be housed at Station 2 which is mid-hub of district.
- Training – have been training at the house that is planning to be burned due to other training. The house owner hasn't commented on the status.
 - Medical training class on Thursday. Probationary guys are participating in these classes.
 - Basic firefighter class to start on Monday nights. Probationary guys are also participating in these classes.
 - HAZMAT class starting in February.
 - Spartan Training will need to be scheduled also. (This is part of the regional training grant)
 - Chief reported that it is legally acceptable to offer a zoom meeting for anyone that may want to participate. For the Board, three members are to be in a seat for a quorum. Only vote when in seat, not on zoom.
 - TV in day room can be used for trainings and also for sharing Board meetings, etc. Chief reported that this improves ISO ratings.
- Annie inquired if Zoom meeting option should be posted on facebook along w/ the Public board meeting. Chief indicated not at this time, but probably in the future.
- Bob asked Chief if Tim Heise inquired about the wrenches. Chief report no and the next water board meeting is Jan. 31. (\$10,000/acre x 3 acres)
- Crystal asked if she could have authority of the Auxiliary debit card so she doesn't have to bother Chief Warner each time she needs to use it. The Board agreed to provide access to Crystal for the debit card use. Chief Warner asked for receipts to be submitted to Jennifer Vandeven upon purchase.

CLOSED SESSION: no closed session.

SOS UPDATES: No updates.

OLD BUSINESS: Annie presented the candidacy filing document that is to be submitted to Joshua Wiseman at the County by Friday, January 26, 2024. She will submit it with the signed minutes indicating the locations of public posting (Pitstop, USPS, Dollar General -- all within the MRFPD District). If there is any amount due, let Jennifer/Chief know.

NEW BUSINESS: None

NEXT MEETING: February 19, 2024, 6:30 P.M.

ADJOURNMENT: Jason made motion to adjourn and Annie seconded. Meeting adjourned at 7:46 PM. All in favor. Motion passes.

Minutes approved _____

Respectfully submitted,

Bob Hull, Board President